

LICENSING ACT 2003 – SCHEDULE OF DELEGATIONS

Licensing Act 2003	Function	Delegation
Section 120	Determination of application for personal licence where no objection from Police	Head of Administration (or in his absence the Central Services Manager)
	Determination of application for personal licence where objection notice submitted by Police	Licensing Sub Committee
Section 121	Determination of application for renewal of personal licence where no objection from Police	Head of Administration (or in his absence the Central Services Manager)
	Determination of application for renewal of personal licence where objection notice submitted by Police	Licensing Sub Committee
Section 124	Revocation of a personal licence	Licensing Sub Committee
Section 18	Determination of application for premises licence where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)
	Determination of application for premises licence where relevant representations received	Licensing Sub Committee
Section 31	Determination of application for provisional statement where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)
	Determination of application for provisional statement where relevant representations received	Licensing Sub Committee
Section 35	Determination of application to vary premises licence where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)

	Determination of application to vary premises licence where relevant representations received	Licensing Sub Committee
Section 39	Determination of application to vary premises licence in relation to premises supervisor where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)
	Determination of application to vary premises licence in relation to premises supervisor where relevant representations received	Licensing Sub Committee
Section 44	Determination of application to transfer premises licence where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)
	Determination of application to transfer premises licence where relevant representations received	Licensing Sub Committee
Section 48	Cancellation of interim authority notice where objection submitted by Police	Licensing Sub Committee
Section 52	Determination of application for review of premises licence	Licensing Sub Committee
Section 167	Determination of review of premises licence following closure order	Licensing Sub Committee
Section 72	Determination of application for club premises certificate where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)
	Determination of application for club premises certificate where relevant representations received	Licensing Sub Committee

Section 85	Determination of application to vary club premises certificate where no relevant representations received	Head of Administration (or in his absence the Central Services Manager)
	Determination of application to vary club premises certificate where relevant representations received	Licensing Sub Committee
Section 88	Determination of application for review of club premises certificate	Licensing Sub Committee
Section 90	Withdrawal of club premises certificate	Licensing Sub Committee
Section 105	Issue of counter notice to temporary events notice where objection notice submitted by Police	Licensing Sub Committee
Various	Agreement that a hearing is unnecessary where representations received	Head of Administration (or in his absence the Central Services Manager) after consultation with the Chairman or Vice Chairman of the Committee
Various	Decision as to whether representation is frivolous, vexatious etc.	Head of Administration (or in his absence the Central Services Manager) after consultation with the Chairman or Vice Chairman of the Committee
Various	Instigation of proceedings for contravention of the provisions of the Act	Head of Administration (or in his absence the Central Services Manager) after consultation with the Chairman or Vice Chairman of the Committee